



# WELCOME

TO BLAIRGOWRIE & RATTRAY COMMUNITY FOOTBALL TRUST



## ***Vision***

To improve the quality of life and outlook within Blairgowrie & Rattray, recognised as a key player in both sport and community

## ***Mission***

To improve people's lives across Blairgowrie & Rattray through participation in football and physical activity

## ***Values***

**Bold**  
**Responsible**  
**Community-driven**  
**Forward-thinking**  
**Together**

## ***SFA Gold Accredited Quality Mark Award***

On behalf of BRCFT, we wish you a warm welcome to the club and your first step on the SFA player pathway. The club will endeavour to ensure that you have fun and enjoyment along the way whilst learning the skills and experiencing the benefits of becoming a football player, being part of the football community.

BRCFT are based in the East Perthshire area of Perth and Kinross Council therefore its foremost preference on playing the game is being part of the PKYFA Leagues as per SFA Guidelines.

📍 ***The Stadium at Davie Park, Ashgrove Road, Rattray  
PH10 7BS***

🌐 ***[www.brcfc.org.uk](http://www.brcfc.org.uk)***

# ABOUT US

Blairgowrie & Rattray Community Football Trust employs a team of full-time staff who are on hand to assist in the development of football in the area, including the creation of new teams.

The Trustees meet a minimum of four times a year and oversee the governance and policy development of the BRCFT in its entirety.

The BRCFT Committee are responsible for administering the club vision, managing kids/youth section and the governance and administration of these football teams in their day-to-day training as part of the overall club strategy and are the voice of all the kids/youth teams.

## ***Board of Trustees:***

Caitlin Mackenzie - Chairperson

Peter Scobbie - Treasurer

Caroline Shiers

Stephen Booth

## ***Full-Time Staff:***

Nathan White

Lynsey Gerrie

Calum Byres

David Wilson

## ***Key Contacts:***

Trustees: [trustees@brcft.org.uk](mailto:trustees@brcft.org.uk)

Chairperson: [chair@brcft.org.uk](mailto:chair@brcft.org.uk)

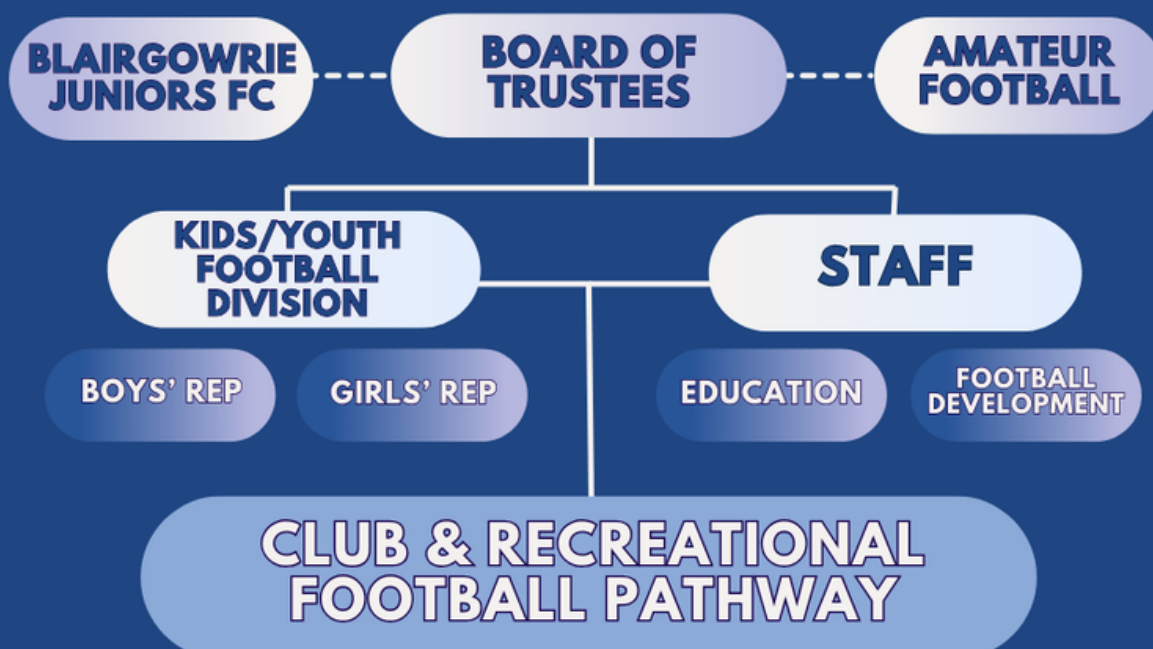
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Secretary: [secretary@brcft.org.uk](mailto:secretary@brcft.org.uk)

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# COACHES & VOLUNTEERS

BRCFT aims to maintain and progress its high standards of coach education across our teams, an important part of our club's evidence to meet our Community Quality Mark criteria and supports us to offer our players a better environment to play the game.

## ***New teams:***

The club secretary or an assigned committee member will initially register the new team and give guidelines to the team secretary. An account in the name of the team to be opened at the Bank of Scotland where the Club will deposit £50. All receipts for expenditure to be retained and given to the Club Treasurer on a quarterly basis

## ***Team secretary:***

Roles include: supporting player registrations; liaising with committee for coach education; liaising with parents for MyClubHub registration (including medical and contact information); liaising with opposing team to arrange details for games; contacting parents regarding training/game details; organising kit for players; ensuring representation from the team at meetings and, ensuring that parents/guardians' have signed relevant policies.

## ***Coach requirements:***

Coaching between ages 6-11yrs:  
Level 1.1 Introduction to Coaching  
Level 1.2 Children's Coaching  
Certificate

Coaching from ages 12yrs+:  
Level 1.1 Introduction to Coaching  
Level 1.2 Youth/Adult Coaching  
Certificate  
Level 1.3 Youth/Adult Coaching Award

All coaches are required to read & sign the coaches charter as set out by SYFA & SWF and complete the SFA Child Wellbeing course

A PVG application must be completed for all club volunteers and approved by SFA prior to starting

## ***Support***

At BRCFT, we try our hardest to provide individuals and teams as much support, guidance and information to help you run the team successfully.

BRCFT will provide the following:

- ✓ Payment of your affiliation fees and insurance (on & off park) to SWF, SYFA and PKYFA/DDYFA
  - ✓ Payment of pitch fees
  - ✓ Maintenance of facilities
- ✓ Funded SFA & first aid coach education courses
- ✓ Basic equipment, such as footballs, and access to other training equipment and changing rooms where required

All BRCFT teams will wear the kit decided by the club, currently manufactured by Stanno. No other kits are to be purchased. All kit is the property of the club and will be returned upon request, when a player or coach leaves, or a new kit is received.



# IMPORTANT INFORMATION

- All players are members of the Trust and not the team. The team is in an age group of the club, and each player/parent is an individual member respectively.
- Each child/youth team member will pay £22 or £25 per month by direct debit via MyClubHub.
- All membership fees contribute and allow the club to not only function but also continue to develop, grow, and operate at high standards at all times supporting the club's plans.

## Fundraising

All teams are expected to partake in all club fundraising events – twice per year. The funds raised from these events will be used for the wider development of the whole club.

Teams can also fundraise themselves if they wish. They must inform the main committee of their intention to fundraise who will ensure fundraising is spaced out and does not clash with other fundraising events.



## Club Facilities

The club has three facilities consisting of:

- A 3G pitch at our home at The Stadium at Davie Park which can accommodate three 7s pitches with 7s/9s/11s goals & public toilets. All new teams will commence their training at Davie Park at an allocated appropriate time - new coaches will be assisted by the Development Officer. New teams where possible will be allocated an early session. As team players grow older, they will be required to vacate an early session for the next later one available
- Two full size external grass 11s pitches with adjacent changing rooms, including showers, toilet, and small kitchen. These are used predominantly by the Amateur teams, but, if not in use, can be used by all teams.
- One 11s and two 7s pitches are available at Piggy Lane with small changing rooms.
- First aid kits will be kept in storage unit wall at Piggy Lane and kitchen wall at Davie Park. Each team should always have a first aid kit within their kit. At least one coach will have a mobile phone at each session.

Opening and closing of the 3G is overseen by the Trust ground staff as required. All facilities are under the control of the Community Football Trust.

***When using the 3G, it is essential that proper footwear is worn. No chewing gum, food or drinks are permitted on the pitch with the exception of water.***



# NEW TEAM CHECKLIST

- ☐ All registered officials PVG checked
- ☐ All officials recruited properly and registered with SWFA/SYFA and PKYFA/DDYFA
- ☐ A designated Head Coach
- ☐ A coach working towards Level 1.2 (ages 6-11) or Level 1.3 (ages 12+)
- ☐ An SYFA-approved trained first aider - a first aider must be in attendance at each session
- ☐ A registered official to attend meetings with BRCFT and PKYFA/DDYFA
- ☐ Training time allocated once per week and matches on a Saturday/Sunday
- ☐ Basic equipment, such as footballs, with some additional equipment available in containers at Davie Park or Piggy Lane
- ☐ While each association has different rules, BRCFC teams (4/5/7/9 a-side non-competitive) are to ensure that every child gets the same amount of playing time in matches. While we appreciate that this is difficult, each player should be treated the same and should have the same opportunities to develop.

***Above all else, playing football should be fun. Coaches, officials, parents, club staff and players are all responsible in ensuring every grassroots player has a non-competitive, inclusive and enjoyable environment in which they can play football, make new friends & develop skills.***

- All Teams to book pitch slots through BRCFT pitch administrator in advance.
- All litter must be picked up (home and away teams) before you leave.
- Toilets and changing rooms at Piggy Lane must be cleaned by the last team each day.
- Please ensure nets are taken off and stored in the container (Piggy Lane only).
- Ensure that all training equipment (goals, bibs, markers, mannequins etc.) are returned after each session to the appropriate store (no children are permitted in any of the storage rooms/containers).
- Coaches should ensure that all spectators remain behind the pitch barriers.

Please remember, as BRCFC is the home team, it is us that is responsible to ensure the rules, car parking and litter policies are enforced.

## Club Standards

On matchdays, each home team have agreed to adhere to the club's high standards and guidelines. It is, therefore, our responsibility to:

- Arrive early at the venue
- Set up pitch - safety check, set out 1m touchline/spectators area barrier/cones (Piggy Lane only)
- Meet and greet away team
- Complete and hand over team lines to opposition where appropriate
- Complete pre-match preparations - warm up
- Agree match supervision by representatives from each team (7-a-side)
- Pay referee (11-a-side)
- Offer toilet facilities where available



# ESSENTIAL POLICIES & GUIDELINES

As a representative of BRCFT as a player, coach, volunteer or parent, it is of utmost importance that you read and adhere to a number of guidelines and policies as set out at the following links:

|                                                                                          | Player | Coach/Volunteer | Parent |
|------------------------------------------------------------------------------------------|--------|-----------------|--------|
| • <u><a href="#">BRCFT Clubwear Agreement</a></u>                                        | ✓      | ✓               | ✓      |
| • <u><a href="#">Player Code of Conduct</a></u>                                          | ✓      |                 |        |
| • <u><a href="#">Parent Code of Conduct</a></u>                                          |        |                 | ✓      |
| • <u><a href="#">Coach/Official Code of Conduct &amp; SFA Child Wellbeing Course</a></u> |        | ✓               |        |
| • <u><a href="#">MyClubHub Guide</a></u>                                                 | ✓      | ✓               | ✓      |
| • <u><a href="#">Equality &amp; Diversity Policy</a></u>                                 | ✓      | ✓               | ✓      |
| • <u><a href="#">Social Media Policy</a></u>                                             | ✓      | ✓               | ✓      |
| • <u><a href="#">Health &amp; Safety Policy</a></u>                                      | ✓      | ✓               | ✓      |
| • <u><a href="#">Child Protection Policy</a></u>                                         | ✓      | ✓               | ✓      |
| • <u><a href="#">Complaints Procedure</a></u>                                            | ✓      | ✓               | ✓      |
| • <u><a href="#">Privacy Policy</a></u>                                                  | ✓      | ✓               | ✓      |

I confirm that I have read and agree to adhere to the relevant policies as set out above, otherwise I may be subject to appropriate disciplinary action.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

